



San Gorgonio Education Foundation 2016/17 Grant Application

The San Gorgonio Education Foundation (SGEF) strives to promote and encourage innovation in education. The Foundation's "Grants for Schools" is intended to fund creative instructional projects and programs implemented by Banning Unified School District teachers.

Within Banning Unified School District, the following may apply for one grant per academic year: a single teacher; a grade level team; an entire department; an entire school. There is no restriction on the number of separate applications submitted from any one school. A panel will determine the selection of recipients of any SGEF grant. The panel will consist of community members not affiliated with SGEF's Board of Directors. Judges will read each application without any information provided regarding the applicant's identity or school affiliation and will make decisions based on a scoring rubric and qualifying criteria.

Applicants should ask themselves the following questions: Does the project foster an expanded educational experience? Is it subject-specific or interdisciplinary? Does the grant budget support the project? Does the project or program engage a significant number of students and/or affect the classroom experience? The program or project should present clear and concise statements of goals and objectives. Applications should be completed with care, edited and proofread. Please use the original application. Additional pages may be added if extra space is needed. Please make a copy of your completed application to keep for your records. Altering the original application can result in disqualification.

Receipts/financial records for each grant awarded and the formal evaluation of the project/program should be completed and returned to SGEF by June 1st of the school year in which the grant was awarded. Documentation, along with photographs of the process, should be included with the evaluation and financial records. Recipients who do not send in their evaluations on time, or who do not submit complete evaluations, can be prohibited from applying for future SGEF grants.

This application will be available online at www.sgefoundation.com. For additional information, contact Gae Rusk at (808) 639-6817.

San Geronio Education Foundation
Grant information and data sheet
(For committee reference only: Project Number_____)

Applications will be collected no later than Dec. 20 from your site principal's office — no submissions will be accepted late.

Project title: _____

Please check appropriate participants:

- Grade level
- Team members
- Department
- Total school

Numbers participating:

Students: _____

Teachers: _____

Classes: _____

Grant amount requested (up to \$1,000): _____

Applicant: _____

Applicant department or school-affiliated organization: _____

Home phone: _____

Home address: _____

E-mail address: _____

School name: _____

School phone: _____

Applicant signature: _____

Date: _____

Site principal signature: _____

Date: _____

Project No. _____

Project title:

Please confirm amount being requested:

PROGRAM ELEMENTS:

Please state (no more than three) goals for this program or project:

Please state objectives of this program or projects (no more than three):

Please describe the activities of this project or program, and identify its innovative aspects:

Please describe the quantitative or qualitative measures that will be used to demonstrate how this project will benefit students, and enhance their educational experience:

Project No. _____

Project title:

Please provide an outline of the program's intended budget.

Personnel (Ex: speaker fees, consultant costs):

Materials and Supplies:

Transportation costs:

Other (please specify):

Total budget:

Project No. _____

Project title: _____

Final checklist:

Have you checked to see that your request meets Banning Unified School District's requirements of health and safety code for students? Yes No

Can you ensure that your request will not duplicate materials that might be funded by BUSD as a result of current (or pending) programs? Yes No

Have you signed this application and submitted your budget? Yes No

Have you obtained your site administrator's approval? Yes No

(For review panel and committee use only)

Rubric score: _____

Rationale: _____

Judge's signature: _____ Date: _____

Project No. _____